

# Town Health Officer Essential Maintenance Practices Compliance Check Form

Property Address:  <input type="checkbox"/> Rental <input type="checkbox"/> Daycare <input type="checkbox"/> Other _____	Owner Name, Address, & Phone Number:  
Reason for Compliance Check: <input type="checkbox"/> Initial <input type="checkbox"/> Follow-up (Last inspection date: _____) <input type="checkbox"/> Random Check <input type="checkbox"/> Complaint <input type="checkbox"/> Other _____	Person Conducting Check Name & Title  <input type="checkbox"/> Health Officer <input type="checkbox"/> VDH Staff <input type="checkbox"/> Other _____

## Vermont Essential Maintenance Practices

- ☐ Prevent Lead Poisoning' poster posted
  - ☐ Yes: ☐ Common area ☐ Each Apartment
  - ☐ No
- ☐ Window well inserts in all wooden windows
  - ☐ Yes
  - ☐ Not Applicable: Windows are ☐ vinyl ☐ metal ☐ other \_\_\_\_\_
  - ☐ No: Windows without inserts, location(s):  
 \_\_\_\_\_  
 \_\_\_\_\_
- ☐ Surfaces and fixtures free of deteriorated paint
  - ☐ Yes
  - ☐ No:
    - ☐ Greater than 1 ft<sup>2</sup> of deteriorated paint on an interior surface, location(s):  
 \_\_\_\_\_  
 \_\_\_\_\_
    - ☐ Greater than 1 ft<sup>2</sup> of deteriorated paint on an exterior surface, location(s):  
 \_\_\_\_\_  
 \_\_\_\_\_
- ☐ EPA 'Protect Your Family From Lead' pamphlet given to tenants
  - ☐ Yes
  - ☐ No: ☐ Tenant reports that he/she did not receive pamphlet ☐ Tenant unavailable ☐ Unknown
- ☐ Evidence of Prohibited Practices
  - ☐ Yes
    - ☐ Burning ☐ Water Blasting ☐ Dry Scraping
    - ☐ Power Sanding ☐ Sandblasting ☐ Other \_\_\_\_\_
  - ☐ No

## Federal Disclosure

- ☐ Tenant notification in lease
  - ☐ Yes
  - ☐ No
- ☐ Notification of renovation
  - ☐ Yes: contractor name, address, phone number: \_\_\_\_\_
  - ☐ No

## Overall Findings and Required Corrections:

Required Compliance Date:	Follow-up Check Date Set:
Referred to Other State Agency/Department or Other Organization: <input type="checkbox"/> Yes <input type="checkbox"/> No Details/Comments:	
Signature:	Date: